

# Methacton SCHOOL DISTRICT

Woodland Elementary School

2700 Woodland Avenue

Norristown, PA 19403-1096

• Office 610- 489-5000 Ext. 43200 • Fax 610-831-5319

## Woodland Elementary School Parent Conference Request

January 30, 2018

Dear Parent / Guardian,

Parent/teacher conferences for the second marking period will be held on **Friday, February 16, 2018**. There is no school for KINDERGARTEN students on that date due to conferences. Grades 1-4 will come for a half-day only in the morning 8:55-11:45 a.m.

Conferences at this time are optional and will be scheduled between 12:00 p.m. and 3:15 p.m. They will last approximately 15 minutes. This is half the amount of time we usually have for conferences. Please remember you can contact your child's teacher at any time to discuss his/her progress. It does not have to be done on this day. If your child's teacher has requested a conference, it will be indicated on the attached sheet.

If you have more than one child at Woodland, we will make every attempt to coordinate conference schedules between teachers. You will receive confirmation of your time by **February 12, 2018**. You may also request a conference, even if the teacher has not. Please return this form to your child's teacher no later than Wednesday, February 7<sup>th</sup>.

Please be advised that student report cards will be available on-line on Friday, February 2, 2018. You will need to access your child's grades via the "Parent Portal." Paper copies will not be distributed.

Childcare is NOT provided during parent/teacher conferences. Please make every attempt to find appropriate childcare so that all of your focus can be on the conference.

If you need to cancel your appointment for any reason, please contact the office at (610) 489-5000 x 43200 at least one hour prior to the scheduled time.

Thank you for your cooperation.

Sincerely,



Mrs. Debra Euker, Principal